

British Columbia HISTORY

British Columbia History publishes feature-length articles as well as documentary selections, essays, pictorial essays, memoirs, and reviews relating to the social, economic, political, intellectual, and cultural history of British Columbia. Articles can vary widely in word length, from 1000 to 5000. It is published four times a year, in March, June, September and December, with strict, set copy deadlines, by the British Columbia Historical Federation. Editing is conducted in consultation with the authors and the Editor reserves the right of final sign-off.

We also accept submissions for the following regular departments:

Archives and Archivists – contact the Archives and Archivists editor

Book Reviews – contact the book review editor

Cabinets of Curiosity – do you have an object with an interesting story? Send us 300 to 400 words with a high-resolution image of the object, telling the story of the object.

Miscellany – small items, research notes, advocacy.

An Editorial Advisory Committee supports the editorial process. The Advisory Committee advises on policy, the tone and direction of the journal, and the publication's role as the Federation's flagship publication.

The Publications Committee and the editor of *British Columbia History* invite well-written, well-researched, and informative submissions from authors at any stage of their career, from BC and beyond, to explore any aspect or period of British Columbia history.

If your idea or submission appears to be a good match for *British Columbia History*, you will be contacted by the editor to discuss it further. Editing and production needs mean that we are often working on content six months or more in advance of publication. Story proposals and article submissions should take this into account.

British Columbia Historical Federation Publications Agreement

Authors should familiarize themselves with the BCHF Publications Agreement prior to submission. This agreement grants to BCHF the non-exclusive, worldwide irrevocable, royalty-free, fee-free, fully paid-up right and license to publish the article in print and electronically. It also protects the BCHF from any copyright infringement on the part of the author. The author agrees to a 12 month exclusivity clause with the BCHF.

If a manuscript is accepted for publication, major changes will be cleared with authors before publication. Authors will also have the opportunity to do a final proof check prior to publication.

The British Columbia History Audience

British Columbia History readers are devoted to BC history. Some are interested general readers; some are professional historians; some have an interest in one particular area of BC's story. Readers are young and old, from teenagers to mid-nineties. Authors should be aware that, for every reader who is well-versed in your particular history specialty, there is another reader for whom the subject is entirely new. Thus it is important to provide as wide a context as possible for the uninformed reader.

What We are Looking For

British Columbia History publishes approximately thirty articles a year. Before submitting an article proposal to *British Columbia History*, contributors should become familiar with the magazine by reading one or more of the recent issues from cover to cover. This will give a reliable picture of the magazine's current range, approach, and style.

Style

The ideal *British Columbia History* is a pleasure to read and it is informative. When readers have finished an article, they should feel that they have been engaged and have learned something about BC history that they never knew before. The magazine is looking for

- Articles with strong leads. The first few paragraphs must be able to capture readers and compel them to read on.
- Crisp, clear, and concise prose. *British Columbia History* is not an academic publication. No theses please. Avoid jargon, arcane language, and inflated prose; employ descriptive language that engages the reader.
- Accuracy. Readers of *British Columbia History* are well informed and expect names, places, and dates to be correct and based on credible sources.

Declining a submission does not necessarily mean that it lacks merit; the journal may have recently published a similar article, may only be seeking articles that focus on a particular era or subject, or may simply have a full inventory of articles awaiting publication.

To submit an article

Manuscripts that have been published elsewhere or are under review for publication elsewhere, will be considered at the editor's discretion.

- Word Count 1000 to 5000.
- Electronic version, with file extension (either .doc or .rtf), will be required should the article be accepted for publication.
- Endnotes should follow Chicago Manual of Style, do not insert notes in text. Please refer to Style Guidelines below for a quick reference guide.
- Photocopies/scans of research material (pages from books, documents, or journals you have used) for fact checking are appreciated.
- Illustrations provided with article submissions are encouraged:
 - submit copies of permissions (or assurance of permission) for the images;
 - sufficient resolution for high-quality reproduction, 300 DPI (dots per inch) minimum or a pixel dimension of 1200x1500 pixels, (with the exception of images such as coins; minimum 600x600 pixels) preferable in jpg or tif format;
 - Not embedded in text—send as separate files;
 - Please provide suggested captions for the illustrations;
 - Image credit information must be provided with all illustrations;
 - Low-resolution images may be sent with initial submission in cases where images would need to be purchased from an institution.
- A two-three sentence biographical note about the author and a photo.
- If a manuscript is accepted for publication, major changes will be cleared with authors before publication. Authors will also have the opportunity to do a final proof check prior to publication.

The British Columbia Historical Federation assumes no responsibility for statements made by contributors.

Style Guidelines

Spelling

Canadian spelling – refer to *The Canadian Oxford Dictionary*.

Titles

Italicize titles of books, magazines, journals, plays, movies and ships.

Measurements

Provide metric conversion for imperial measurements. Do not mix numbers and words, fractions with metric or decimals with imperial measurements.

- 1,100 ft. (335 m)
- 3½ mi. (5.6 km)

Places

British Columbia should be abbreviated to BC (not B.C.)

Dates

- Use day-month-year format with no commas: August 27, 1876
- For month-year. Do not use a comma: June 1888
- For decades use one of the following:
 - the thirties
 - the 1930s
 - the '30s and '40s

Documentation

Book

One author

- (1) Jeanette Taylor, *The Quadra Story: A History of Quadra Island*, (Madeira Park: Harbour Publishing, 2009), 143.
- (2) Ibid, 146.

Two authors

- (6) Andy Lamb and Phil Edgell, *Coastal Fishes of the Pacific Northwest*, (Madeira Park: Harbour Publishing, 2010), 104–7.

Four or more authors and editor

- (13) Violet Bokstrom et al., *Maple Ridge: A History of Settlement*, ed. Sheila Nickols (Maple Ridge: Maple Ridge Branch, Canadian Federation of University Women, 1972), 62.

Book published electronically

- (2) Fred Braches, *The Founders' Constitution* (Chicago: University of Chicago Press, 1987), <http://press-pubs.uchicago.edu/founders/> (accessed June 27, 2006).

Journal article

Article in a print journal

(8) Robert L. Smith, "Bibles and Booze: Prohibition in Chilliwack in the Late 1800's," *British Columbia Historical News* (1979): Vol. 12, No. 3, 5.

Popular magazine article

(29) Peter Seixas, "Pondering the Past: Six great tips to get your students thinking historically," *Teaching Canada's History*, March 2009, 16.

Newspaper article

Newspaper articles may be cited in running text ("As noted in a *Chilliwack Progress* article on November 29, 1899, . . .") instead of in a note or an in-text citation or they may be noted more formally:

(10) "The Chilliwack Hospital Opened to the Public" *The Chilliwack Progress*, March 1, 1912, 1.

Web site

Web sites may be cited in running text ("On its web site, The Maple Ridge Museum and Archives states . . .") instead of in an in-text citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations. Include an access date.

(11) Maple Ridge Museum and Archives, "A Man's World," Maple Ridge Museum and Archives, http://www.mapleridgemuseum.org/08_community/08_00_04_mans_world.html (accessed June 13, 2010).

PUBLICATION AGREEMENT

THIS AGREEMENT (the "Agreement") is made by and between **British Columbia Historical Federation**, a charitable society organized under the *Income Tax Act* having a principal mailing address at 21-11870 232nd Street, Maple Ridge, British Columbia ("BCHF") and _____, an individual having an address at _____ ("Author")

WHEREAS BCHF publishes a journal entitled *British Columbia History*, which consists of a print version, an electronic version hosted through a University of British Columbia ("UBC") Library website, and a searchable database available through the UBC Library website, abstracts, and offprints (collectively, the "Journal");

AND WHEREAS BCHF desires to publish and acquire a copyright license from the Author with respect to the Author's contribution, currently entitled _____ (the "Article"), and which includes or does not include **[Author to select]** the Author's photographs which accompany the Article, which has ("Reprint Article") or has not ("First Article") **[Author to select]** been published previously;

AND WHEREAS the parties to this Agreement wish to settle the terms of a publishing arrangement with respect to the publication of the Article in the Journal;

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, and such other good and valuable consideration, the sufficiency of which is hereby acknowledged, BCHF and the Author agree as follows:

1. License

Subject to section 2 herein, the Author hereby grants to BCHF the non-exclusive, worldwide irrevocable, royalty-free, fee-free, fully paid-up right and license:

- (a) to produce, reproduce, publish, distribute, communicate to the public by telecommunication, translate, adapt and use the Article in the Journal in any form whatever (including print or electronic media), and by any technology now known or hereafter developed, either separately or as part of a collective work;
- (b) to authorize third parties to reproduce, transmit and distribute the Article for the purposes of assisting with the publication of the Article in the Journal; and
- (c) to authorize third parties to exercise those rights necessary to prepare and include the Article in research and document delivery services.

2. Period of Exclusivity

The Author hereby grants BCHF the exclusive right to publish the Article in the Journal for a period beginning when this Agreement is executed and terminating twelve (12) months after publication in the print version of the Journal (the "Exclusivity Period"). During the Exclusivity Period, the Author hereby agrees not to publish the Article, or any substantially similar article, in any other location whatever until the termination of the Exclusivity Period.

3. Warranties

The Author hereby represents and warrants to BCHF as follows:

- (a) the Article, including any photographs which may accompany the Article, is original and that the Author has obtained all necessary permissions to republish any copyrighted material contained in the Article, and that copies of all such permissions have been put in the possession of BCHF;
- (b) the Article is not unlawful, including, but not limited to, that the Article does not defame any person, does not invade the privacy of any person, does not constitute a breach of confidence, and does not in any other manner infringe upon the rights of any person;
- (c) the Author has full power and authority to enter into this Agreement and to grant the rights granted herein;
- (d) in the case of a First Article, the Article has not been submitted for publication elsewhere in North America, that no agreement to publish the Article in North America is outstanding, and that the Article, or any substantial portion thereof, has not been published previously in North America; and
- (e) in the case of a Reprint Article, if selected, the Article has been previously published by _____ and the Author retains the full power and authority to enter into this Agreement.

4. Reprint Credit

In the case of a Reprint Article, BCHF agrees to credit the original publisher in any subsequent publication of the Article by BCHF.

5. Payment

The Author hereby and forever agrees that the Author will receive no payment or royalty from BCHF for any use of the Article or for any rights granted by the Author by way of this Agreement.

6. Copy-editing and Presentation of Article

In preparing the Article for publication, BCHF agrees to use reasonable efforts to involve the Author in the copy-editing of the Article. Notwithstanding the foregoing, the Author hereby agrees that BCHF has sole discretion in determining how the Article will be presented in the Journal. Subject to the terms of this Agreement, BCHF, at its own cost, agrees to publish the Article within a reasonable time frame as determined by BCHF.

7. Term and Termination

The term of this Agreement shall remain in effect for as long as copyright protection subsists in the Article. Notwithstanding the foregoing, BCHF reserves the right to terminate this Agreement at its sole discretion if, in the opinion of BCHF, the Article is found to contain plagiarized material or if the Author breaches any of the Author's warranties.

8. Indemnification

The Author hereby agrees to forever indemnify, defend, and hold harmless BCHF, its directors, employees, editors, committee members, staff, and licensees from any claim, action, or proceeding related in any way, directly or indirectly to the Article, including, without limitation, any breach of the Author's warranties.

9. Severability

In the event that any provision contained herein is declared invalid, illegal or unenforceable by a court of competent jurisdiction, this Agreement shall continue in force for all other provisions and all rights and remedies accrued under such provisions shall survive.

10. Assignment; Governing Law

BCHF shall have the right to assign, sublicense, or otherwise transfer any and all rights and licenses granted to BCHF under this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia and the parties hereto submit to the exclusive jurisdiction of the courts of the Province of British Columbia.

11. Entire Agreement

This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all previous oral and written communications and understandings.

12. Amendment, Waiver, Variation, and Interpretation

No amendment, waiver, or variation of the terms, conditions, warranties, covenants, agreements or undertakings set out herein shall be of any force or effect unless reduced to writing duly executed by the parties hereto in the same manner and with the same formality as this Agreement is executed. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this Agreement.

13. Succession and Counterparts

This Agreement shall enure to the benefit of and be binding upon the parties and their respective successors, assigns, subsidiaries, and affiliates. This Agreement may be entered into by the parties in separate counterparts each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Counterparts may be validly executed either in original or electronically reproduced form, or by means of transmission of signed facsimile, and the parties hereby adopt any signatures received electronically or by facsimile transmission as original signatures of the parties.

EXECUTED BY:

British Columbia Historical Federation

Author

Name: _____

Name: _____

Position: _____

Date: _____

Date: _____